

ARTHOG COMMUNITY COUNCIL
MINUTES OF THE COMMUNITY COUNCIL EXTRA ORDINARY
MEETING TO APPROVE AND SIGN OFF THE 2017/2018 ACCOUNTS,
HELD AT THE
ARTHOG VILLAGE HALL ON MONDAY 25TH JUNE 2018, 7.00 PM

697: The Chairman opened the meeting at 7.00 pm. Those Present:
Cllr Thomas, Cllr Eves, Cllr Roberts, Cllr Woolley, Cllr (Mrs) J Woolley, Angela Thomas – Clerk

698: Apologies Received: Cllr (Mrs) Stott, Cllr (Mrs) Hughes

699: The Councillors were presented with the Accounts for 2017/2018 by the RFO (Clerk) each section of the Form, i.e. The Accounting Statement, Annual Governance, (1), (2), Annual Internal Audit Report, were examined and approved. Proposed by Cllr Roberts, seconded Cllr Eves

700: Adoption of a Responsible Financial Officer: Proposed Cllr Thomas, seconded Cllr Woolley

701: Adoption of the Model Standing Orders 2018: Proposed Cllr Eves seconded Cllr Roberts

702: Confirmation that all Councillors have sight of the Code of Conduct: Confirmed

703: Adoption of the Financial Regulations for Wales (Community Councils) – Proposed Cllr Eves, seconded Cllr Roberts.

704: Approval of the Job Description and Contract of Employment for the Clerk. It was noted by the Councillors how inappropriate and overstated the JD and COE is for the Clerk to the Community Council. The JD and COE are drawn up in line with the employment of a Clerk to the County Council and is not appropriate for the position of Clerk to a Community Council. It was felt that Gwynedd Council should have more appropriate JD for Community level. The JD and COE were approved by the Councillors.

705: Confirmation of the Certificate of Liability: Confirmed

706: Confirmation that a Health and Safety Assessment is in place for the Community Playground: G L Jones had confirmed that they will conduct a survey this week and submit a report.

707: Meeting closed at 7.30 pm. The Councillors unanimously agreed that the Clerk had been given an unenviable task and had completed the job to the best of her ability given the circumstances of having only been in the job for a short time and that she had their full backing. Next meeting will take place on Wednesday 4th July 2018 in Arthog Village Hall, commencing 7.00pm.

